

Sponsorship Application

Object

1. The object of granting sponsorships is to promote legal education and to advance the learning of law.

Eligibility for Sponsorship

2. All applicants must:
 - (a) be residents of Hong Kong;
 - (b) demonstrate to the satisfaction of the Academy that the programme or activity that forms the subject of the application contributes to the promotion of legal education and the advancement of the learning of law.

Application

3. Application form is available on the website of the Academy.
4. Completed application forms together with supporting documents must be submitted before the commencement of the programme or activity to which the application relates. No retrospective applications will be accepted.
5. The Academy may, at its absolute discretion, interview suitable applicants at such time and in such place in Hong Kong as it shall think fit. For the avoidance of doubt, the Academy may at its absolute discretion and without giving any reason refuse to interview any applicant.
6. The Academy may make an offer of an award of such amount, at such time and may impose such condition as it may in its absolute discretion think fit without giving any reason.

Obligation

7. Each successful applicant shall sign an undertaking to contribute to the community in the promotion of legal education by assisting in the work of the Academy when requested to do so for a period of not less than two years after completion of the programme or activity for which sponsorship is granted.

APPLICATION FOR SPONSORSHIP
Application Form

PART A - Personal Particulars

Name (English) _____ (Chinese) _____
 Date of Birth _____ Place of Birth _____ Sex _____
 HKID Card No. _____ Passport no. (if not HKID card holder) _____
 Nationality _____ Country issuing Passport _____
 Home Address _____

Tel. No. (Home) _____
 (Mobile) _____ E-mail _____
 Length of stay in Hong Kong _____ (Since _____)
 Occupation _____ Name of Employer _____
 Address of Employer _____
 Telephone _____
 Date of admission (for legally qualified applicant) _____

PART B – Application

I wish to apply for sponsorship of my participation in the following education programme / activity:

Name of programme / activity _____
 Name of programme / activity organiser _____
 Date and duration of programme / activity (please specify start and end dates if more than one day) _____
 Programme / activity expenses:
 (i) Registration fee _____
 (ii) Airfare (if applicable) _____
 (iii) Hotel accommodation (if applicable) _____
 (iv) Other expenses, please specify _____

* Please provide supporting documents, e.g. copies of brochure, enrolment slip, acceptance of enrolment application, etc.

DECLARATION

1. I declare that the information I provide in support of this application is accurate and complete. I understand that my application will be disqualified if any information or document provided is found to be false.
2. I have read the Personal Information Collection Statement attached to the application form.
3. I authorise Hong Kong Academy of Law to use, check and process my data as required for my application.
4. I understand that upon application, my data will become a part of my record and may be used for all purposes in connection with the processing of the application and the granting of the award where the application is successful.

Signature _____

Date _____

Personal Information Collection Statement

1. This is a statement to inform applicants of their rights under the Personal Data (Privacy) Ordinance.
2. The personal data collected in the application form will be used by Hong Kong Academy of Law for the purposes of evaluating the merits of the application and where applicable, will serve as part of an applicant's official record with the Academy.
3. Personal data will be kept confidential and handled by the staff of or persons appointed by Hong Kong Academy of Law to undertake its administrative functions.
4. Under the Personal Data (Privacy) Ordinance, an applicant has a right to request access to, and to request correction of, his personal data in relation to his application. To exercise these rights, please complete our Personal Data Access Form (which is available at the offices of the Academy or at the website at www.hklawacademy.org) and forward it by post or by e-mail to:

The Secretary
Hong Kong Academy of Law Limited
3/F Wing On House
71 Des Voeux Road
Central, Hong Kong

E-mail: enquiry@hklawacademy.org